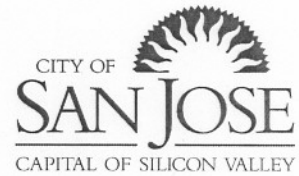


# Memorandum



**TO:** Members of the  
Blue Ribbon Task Force for the  
Review of the Ethics and Lobbyist Ordinance

**FROM:** Councilmember Ken Yeager,  
Chair

**SUBJECT:** Blue Ribbon Task Force Work Plan

**DATE:** August 11, 2004

Approved

Date 8-11-04

## RECOMMENDATION

Approve the recommended Work Plan for the Blue Ribbon Task Force.

## BACKGROUND

The next meeting of the Blue Ribbon Task Force is scheduled for Thursday, August 12, 2004 in Room 204, City Hall.

This meeting will be dedicated to a discussion of the Task Force's Work Plan for the remainder of this year. The Task Force meeting agenda distributed yesterday included an attachment outlining sections of the Ethics Ordinance that may be considered for revision, along with a proposed format for the Task Force to address each section.

I recommend that the Task Force approve the attached Work Plan.

## CONCLUSION

I believe that the attached Blue Ribbon Task Force Work Plan will provide the best opportunity for the Task Force to consider our Ethics Ordinance in depth and achieve meaningful reform.

cc: Mayor and City Council  
City Attorney  
City Clerk  
City Manager

Attachment

**BLUE RIBBON TASK FORCE ON ETHICS AND LOBBYING:**

**PROPOSED MEETING SCHEDULE 2004**

August 12                                      10:00 a.m.-12:00 p.m.                                      Room 204, City Hall

**Work Plan**

- Review proposed Task Force Work Plan
- Provide direction to staff regarding necessary preparation for upcoming Task Force meetings
- Discuss San Jose's Gift Ordinance and Code of Ethics

August 26                                      10:00 a.m.-12:00 p.m.                                      Room 204, City Hall

**Gift Ordinance**

- Review of the City's current provisions
- Compare the City's current provisions to those of other local jurisdictions and the State and Federal governments
- Establish Task Force goals and priorities for San Jose's Gift Ordinance

September 9                                      10:00 a.m.-12:00 p.m.                                      Room 204, City Hall

**Gift Ordinance**

- Discuss particular changes to existing ordinance language
- Listen to public comment on the proposed changes

September 23                                      3:00 p.m.-5:00 p.m.                                      Room 204, City Hall

**Officeholder Accounts (intent and restrictions) and Fundraising Provisions**

- Review of the City's current provisions
- Compare the City's current provisions to those of other local jurisdictions and the State and Federal governments
- Establish Task Force goals and priorities for officeholder accounts in San Jose

**Approve Task Force recommendations for the Gift Ordinance and forward to City Council**

October 14                                      10:00 a.m.-12:00 p.m.                                      Room 204, City Hall

**Officeholder Accounts (intent and restrictions) and Fundraising Provisions**

- Discuss particular changes to existing ordinance language
- Listen to public comment on the proposed changes

October 28

10:00 a.m.-12:00 p.m.

Room 204, City Hall

**Campaign Contribution and Disclosure Provisions**

- Review of City's current provisions
- Compare the City's current provisions to those of other local jurisdictions and the State and Federal governments
- Establish Task Force goals and priorities for San Jose's Campaign Contribution and Disclosure Provisions

**Approve Task Force recommendations on Officeholder Accounts and forward to City Council**

November 10

10:00 a.m.-12:00 p.m.

Room 204, City Hall

**Campaign Contribution and Disclosure Provisions**

- Discuss particular changes to existing ordinance language
- Listen to public comment on the proposed changes

November 24

10:00 a.m.-12:00 p.m.

Room 204, City Hall

***CANCELLED***

December 8

10:00 a.m.-12:00 p.m.

Room 204, City Hall

**Elections Commission**

- Review of City's current provisions
- Compare the City's current provisions to those of other local jurisdictions and the State and Federal governments
- Establish Task Force goals and priorities for San Jose's Elections Commission
- Discuss particular changes to existing ordinance language
- Listen to public comment on the proposed changes

**Approve Task Force recommendations on Campaign Contributions and Disclosure Provisions and forward to City Council**

December 22

10:00 a.m.-12:00 p.m.

Room 204, City Hall

**Code of Ethics**

- Review of City's current provisions
- Compare the City's current provisions to those of other local jurisdictions and the State and Federal governments
- Establish Task Force goals and priorities for San Jose's Code of Ethics
- Discuss particular changes to existing ordinance language
- Listen to public comment on the proposed changes

**Approve Task Force recommendations on the Elections Commission and forward to City Council**

January/February 2005

**Review of San Jose's new Lobbyist Ordinance**

**Approve Task Force recommendations on the Code of Ethics and forward to City Council**

**Review of San Jose's implementation of the Brown Act**

**Review of issues surrounding Public Records**